

STA Executive Board Meeting October 5, 2010

Members Present: Mary Beth Flatley, President; Kelly Healy, 1st Vice President; Peter Rings, 2nd Vice President; Carol Carelli, Secretary; Alisha Couse, Treasurer; Bob Anderson, Lori DeMeo, Adam Dolan, Shannon Farrell, Michael Foley, Amy Glick, Sue Hennessy, Cori Kinns, Kim Knapik, Mike Libertucci, Laurie Macken, Kevin Meachem, Fred Orlando. **Absent:** Chris Bailey, Don Brandt

The meeting was called to order at 3:39 P.M.

Motion to approve the minutes of the August 31, 2010 minutes made by Bob Anderson. Seconded by Amy Glick. Motion carried.

Motion to amend the meeting agenda made by Kim Knapik. Seconded by Mike Libertucci. Motion carried.

Appointment

- Due to the retirement of Carol Russell, HS Building rep, Adam Dolan is recommended to replace her in the HS building rep. position.
 - Motion made to appoint Adam Dolan as HS building rep. for the remainder of the 201-11 school year made by Kelly Healy. Seconded by Fred Orlando. Motion carried.
 - Executive board members introduced themselves

Treasurers' Report – Alisha Couse – No report*

Secretary's Report – Carol Carelli – No report*

Vice Presidents' Reports – Kelly Healy, Pete Rings – No reports*

*(Note: due to the length of the agenda, President Flatley asked officers to defer reports until the November meeting)

President Report – Mary Beth Flatley

- STA minutes
 - Will now be distributed to membership after approval at the Executive Board meeting instead of part of the STATIC. The change is to make the members aware of the actions of the board in a timely manner.
- Schalmont Efficiency Study
 - The district will be presenting a series of meetings to discuss the results of the comprehensive efficiency study. There will be a meeting on October 13, 2010 for HS/MS faculty and staff with the elementary presentation immediately following. Teachers and staff are encouraged to attend.
- Electronic Signing of Policies
 - All teachers are required to sign off (electronically or on paper) on district policies. The electronic signature is available online or staff may print the document and sign it.
- Making Strides for Breast Cancer Walk
 - Will be October 17, 2010. Lorinda Gandrow and Melissa West are coordinating. STA is providing a bus and shirts for the event.
- NYSUT Leadership conference
 - Mary Beth Flatley, Alisha Couse, Kelly Healy and Carol Carelli will be attending the conference. A workshop regarding APPR/Teacher evaluations will be presented and will be discussed in more detail by Kelly Healy.
- Race To The Top (RTTT) funds
 - The district is getting approximately \$26,000 for its share of the grant. This will be spread out over 5 years. The district and STA will jointly decide how to use the funds.
- Job Descriptions
 - The PE and Health Coordinator job description are complete and has been discussed with Mark Buddle and Jason Beck. Mary Beth and Valerie will be signing off on the job descriptions since it was not done in the past. It is beneficial for all to have a job description which can also be used for evaluating the coordinator.

- Sick Day Usage information
 - Thanked Laura Hungershafer and Carol Carelli for developing the explanation flier accompanying the Employee Attendance Profile for 2010-11. Laura indicated that the number of questions to her office was decreased substantially.
- Medical Reimbursement
 - Mary Beth and Kelly are working with Joanne Vangenderen, Director of Special Education, regarding some issues with the OT/PT and Speech and Language staff. Will discuss at November meeting.
- District AIS Coordinator
 - This position is part of our negotiations package. An MOU was signed for a K-5 AIS Coordinator appointment for this year only. A consultant will be hired by the district to research the feasibility of providing AIS coordination of services for 6-8 and 9-12.
- STI
 - The state is not funding the STI teacher center. The district is funding it for now. The STI Technology position may be in jeopardy. The issue was discussed at the STI policy board meeting and was tabled until the November 26, 2010 meeting.
- Grade Level Coordinators
 - Will have separate meeting from the building technology coordinators. Building technology coordinators are not expected to attend grade level coordinators meeting.
- Retirement parties
 - The issue of individual parties for retirees has been brought up. It can get expensive for people, especially when there are multiple parties. The issue of the STA gift was brought up – Should we give a standard STA gift or just let individuals decide what they would like? This will be discussed at the November meeting.

Motion to move to Executive Session made by Kim Knapik. Seconded by Fred Orlando. Motion carried.

Motion to move out of Executive Session made by Mike Libertucci. Seconded by Fred Orlando. Motion carried.

Other

- How can teachers get a copy of the policies that they are signing? Teacher and staff may print the policies online. Apparently some HS and Jefferson teachers have never received copies of a policy book.
- 5th Grade class trips – There is still an issue with the 5th grade class trip at Jefferson. For the past 5 years, the principal has taken the students. Some 5th grade teachers would like to develop their own trip, but do not feel administrative support for the idea.
- Special Area Teacher schedules – Questions about inequities in teacher schedules. Teachers are reminded to review the contract for any questions regarding classroom and special area schedules.
- HS PE class sizes. Concern that there are over 60 students in Independent Study PE, due to the elimination of BOCES PE and student schedules which do not allow HS students sufficient time to take PE in a regular class. The teacher feels that a class of over 60 students is too large to adequately supervise and account for the completion of requirements. The contract states (Article II, Section 1, note 2) that “there will be no more than 30 in a class with the exception of physical education ...when deemed appropriate and when the teacher agrees that a larger class is educationally sound.” (Article II, Section I, Note 3). “The Board will hire teachers as needed to implement notes 1 and 2.” Mary Beth noted that STA can advocate for members even when there is no contract violation.
- Dispersal of tee shirts for Breast Cancer Walk.

Motion to adjourn the meeting made by Lori DeMeo. Seconded by Amy Glick.

The meeting was adjourned at 5:58 P.M.

Respectfully submitted by,
 Carol Carelli
 STA Secretary